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**Information and documentation —  
Bibliographic description and references —  
Rules for the abbreviation of bibliographic  
terms**

*Information et documentation — Description et références bibliographiques —  
Règles pour l'abréviation des termes bibliographiques*



## Foreword

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Draft International Standards adopted by the technical committees are circulated to the member bodies for voting. Publication as an International Standard requires approval by at least 75 % of the member bodies casting a vote.

International Standard ISO 832 was prepared by Technical Committee ISO/TC 46, *Information and documentation*, Subcommittee SC 9, *Presentation, identification and description of documents*.

This second edition cancels and replaces the first edition (ISO 832:1975). The rules for abbreviations have been revised and augmented. The lists of abbreviations in the first edition have been removed and will appear as a separate ISO technical report (ISO/TR 11015).

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## Introduction

These rules for abbreviation are intended to guide and assist authors, editors, librarians, etc. in preparing abbreviations for words and word combinations that are commonly used in bibliographic description and references. The application of such abbreviations within references, catalogue records, etc. is subject to the particular rules being used to create a bibliographic description or other form of reference.

Because of the large number of terms which are commonly used for document description and identification in many different languages and because these words and word combinations are used in a wide variety of applications and contexts, it is not possible to establish rules which can guarantee in every instance that different users will construct the same abbreviation for the same word or will reconstruct the same word from the same abbreviation. To facilitate the use and understanding of abbreviations in documentation, lists of the common abbreviations for bibliographic words and word combinations in many of the languages covered by this International Standard appear in a separate ISO Technical Report (ISO/TR 1015).